

SKEFFLING PARISH COUNCIL

To members of the Council you are hereby summoned to attend a meeting of Skeffling Parish Council held at Skeffling Village Hall on Tuesday, 7th June at 7.30pm to transact the following business.

L. Purdon

Parish Clerk Issued on 1st June 2022

Agenda

- 1/ To receive apologies for absence
- 2/ Councillors to disclose interests in matters to be discussed
- 3/ To confirm Minutes of the meeting held on 3rd May 2022
- 4/ Matters arising – to consider any matters arising from the May meeting
- 5/ To agree Schedule of Payments for June
Clerk's Salary (May) - £110.00
Larsen & Co - £66

Presentation of AGAR documents -
- 6/ To agree the Certificate of Exemption
- 7/ To receive and note the Internal Auditors Report
- 8/ To approve Annual Governance Statement (section 1)– to be signed by Chair and Clerk
- 9/ To approve Accounting statements (section 2)
- 10/ Responsible Financial Officer to Certify Accounts and present for approval - (Section 2) -
– to be signed by Clerk and Chair
- 11/ Public Rights Period – to agree Skeffling Parish Council - Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority). Suggested dates: Monday 13 June – Friday 22 July 2022.
- 12/ To receive Clerk report and Councillor updates
- 13/ To note correspondence received
- 14/ To receive an update on the Bank Account
- 15/ To approve the Emergency Plan

- 16/ To adopt a Complaints Policy and Procedure document
- 17/ To discuss repairs to the playground area
- 18/ To consider additional equipment for the playground
- 19/ To consider bonfire night fireworks
- 20/ Members of the public are invited to address the council
- 21/ A.O.B.